

This risk assessment is correct as of the time of publication 1.4.2022 and will be constantly reviewed and is subject to change. For a copy of the latest school risk assessment please contact the school office (office@oxenhope.bradford.sch.uk).



April 2022 Living with COVID Oxenhope CE Primary School Risk Assessment

Assessor: Alice Jones	Date: 1/04/2022	Activity: Operation of Oxenhope CE Primary School Due to Covid19 Pandemic	Location: Oxenhope CE Primary School
Standard of dress for activity (if relevant)		PPE required: Disposable Gloves, Aprons, Face masks, Goggles*	Other equipment used during activity: Cleaning equipment + bleach based cleaning products
Persons exposed (please tick):	Employees <input checked="" type="checkbox"/>	Pupils <input checked="" type="checkbox"/>	Public <input checked="" type="checkbox"/>
	Others <input checked="" type="checkbox"/>	Expectant Mothers <input checked="" type="checkbox"/>	
Hazards Identified – Guidance Note: Look at the activity and identify hazard(s), tick if present and significant. If unsure, class as significant. Remember, whenever possible assessments should be carried out as a GROUP activity. The assessment should ignore trivia and everyday hazards. Blank/empty boxes should be used when hazards not mentioned are present.			
Physical Injury Hazards		Physical Agents and Hazardous Substances	Miscellaneous
Hit by moving vehicles		Hazardous substances	<input checked="" type="checkbox"/> Display Screen Equipment
Contact with moving part of a machine		Micro organisms	<input checked="" type="checkbox"/> Hot work/fire hazards
Hit by moving materials/substances i.e. water		Ionising radiation	Vibration
Fall(s) from height		Noise	Restricted access
Slips, trips and falls from the same level		Pressure systems	Manual handling
Contact with/ use of live electrical equipment		Ultraviolet light	Lone working
Contact with cold objects		Lasers	Confined spaces
Contact with hot objects		Flammable liquid/solids	Waste produced by activity <input checked="" type="checkbox"/>
Contact with sharp objects		Extremes of Temperature	Stress <input checked="" type="checkbox"/>
Impact with objects			Posture
Physical attack			Unauthorised entrance to site <input checked="" type="checkbox"/>
Finger “nips”			
Danger to others from failure of staff/teachers/parents to comply with safety instructions from central staff	<input checked="" type="checkbox"/>		

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Activity/ Task/ Risk From	Hazard	Person s at Risk	Existing Control Measures	S	L	R	Res	Further Control Measures required	Date further measures completed by
General day to day operation of the school for staff, pupils and visitors who may come into contact with the COVID virus or have symptoms of a respiratory infection.	Exposure of the COVID virus to staff, and those most vulnerable to the virus. An increase in community transmission rates. (This is being monitored.)	Visitors / Staff/ Pupils	<p>There is no longer separate guidance for people previously identified as CEV, but anyone with underlying health conditions is recommended to take care to avoid routine coughs, colds & other respiratory viruses. We encourage staff who were previously considered clinically extremely vulnerable from COVID to refer to the following guidance dated 01/04/2022 if they have concerns about their vulnerability. https://www.gov.uk/government/publications/guidance-on-shielding-and-protecting-extremely-vulnerable-persons-from-covid-19/guidance-on-shielding-and-protecting-extremely-vulnerable-persons-from-covid-19</p> <p>Pregnant women are strongly advised to get vaccinated. If they are pregnant and develop symptoms of COVID-19, they will be advised to contact their GP, midwife or maternity team, or 111. Guidance for pregnancy and COVID-19 can be found on the NHS website (https://www.nhs.uk/conditions/coronavirus-covid-19/people-at-higher-risk/pregnancy-and-coronavirus/). The Royal College of Obstetricians and Gynaecologists (RCOG) also has a range of information on COVID-19 in pregnancy and vaccination (https://www.rcog.org.uk/guidance/coronavirus-covid-19-pregnancy-and-women-s-health/).</p>	5	2	10	L	<p>All staff are encouraged to consider take up of vaccinations available, unless medically exempt. Staff should also take advice from individual health professionals on whether additional precautions are right for you and inform your line manager where an individual RA can be drawn up.</p> <p>Remind staff of the main symptoms, a new continuous cough, or high temperature, or has loss of, or change in, their normal sense of taste or smell (anosmia).</p> <p>Staff who are close contacts of a positive case should be 'more mindful' of others, particularly the vulnerable,</p>	Ongoing



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		<p>We have a ‘be mindful of others’ culture embedded in the day-to-day school practices to ensure all staff feel safe, protected and can raise any issues. Safer behaviours include social distancing measures encouraged wherever possible, hygiene regimes in operation with additional provisions available to all staff as required – wipes, hand sanitiser, anti bac/ant viral spray. Staff and pupils encouraged to continue good practices, more frequent hand washing, respiratory hygiene and enhanced cleaning of surfaces and ventilation as necessary.</p> <p>Hand sanitiser available throughout the school. Catch it bin it kill it advice to be followed.</p> <p>Offices, staff room & classrooms to be well ventilated /purged throughout the day. It is important to ensure the school is well ventilated and that a comfortable working environment is maintained. Doors to be opened for short spells when deemed necessary to increase ventilation. We will balance the need for increased ventilation while maintaining a comfortable temperature. Maximise natural (trickle ventilation) & mechanical ventilation throughout the school e.g. fans and aircon.</p> <p>Staff have access to face coverings to wear at their discretion, or in heavily populated areas when meeting people they do not normally meet and when transmission rates are high.</p>			<p>following the safer behaviours embedded into school culture around social distancing, hygiene, and ventilation.</p> <p>Staff with the symptoms of a respiratory infection or a high temperature or feel unwell, should try to stay at home and avoid contact with other people until they feel well enough to resume normal activities and they no longer have a high temperature.</p> <p>Children and young people who are unwell and have a high temperature should stay at home and avoid contact with other people. They can go back to school, college or childcare when they no longer have a high temperature, and they are well enough to attend.</p> <p>Adults with a positive COVID-19 test result should try to stay at home and</p>	
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		<p>We welcome staff support in encouraging vaccine take up unless medically exempt and enabling staff who are eligible for a vaccination to attend booked vaccine appointments where possible during work time.</p> <p>Staff with a weakened immune system should also follow: https://www.gov.uk/government/publications/covid-19-guidance-for-people-whose-immune-system-means-they-are-at-higher-risk/covid-19-guidance-for-people-whose-immune-system-means-they-are-at-higher-risk</p> <p>If a child becomes unwell with symptoms of coronavirus while in the school and needs direct personal care until they can return home, a face mask should be worn by the supervising first aider if a distance of 2 metres cannot be maintained. If contact with the child is necessary, then gloves, an apron and a face mask should be worn by the supervising first aider. If a risk assessment determines that there is a risk of splashing to the eyes, for example from coughing, spitting, or vomiting, then eye protection should also be worn. Any rooms they use should be cleaned after vacation.</p> <p>Staff must inform their Head teacher / Business Manager when ill with COVID in line with the sickness absence policy. Business Manager to inform the Local Authority, Public Health Team if there are several confirmed cases in the office. See outbreak management plan (OMP) A director of public health</p>			<p>avoid contact with other people for a minimum of 5 days, which is when they are most infectious. Children and young people aged 18 and under, will be required to remain off school for a minimum of 3 days or until they are well enough to do so.</p> <p>Staff who test positive for COVID or have a respiratory infection and can effectively do so may be asked to work from home if fit and well enough to do so.</p> <p>Staff, pupils and visitors will be allowed to wear face coverings in crowded areas to address any concerns they may have.</p> <p>Regular well-being checks to be maintained by line managers and staff to be encouraged to raise any concerns as restrictions are eased and normality returns.</p>	
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		<p>might advise implementation of elements of the OMP appropriate to the situation.</p> <p>When using public transport avoid busy times and wear appropriate PPE; https://www.gov.uk/government/publications/face-coverings-when-to-wear-one-and-how-to-make-your-own/face-coverings-when-to-wear-one-and-how-to-make-your-own</p> <p>You are encouraged to choose the right form of transport for your situation and to walk or cycle to work where practicable. Limiting close contact, car sharing, increasing ventilation and hygiene if appropriate.</p> <p>We follow the 'Working Safely' guidance provided by government to reduce risk in the workplace.</p>					<p>Improve ventilation by opening windows in all situations including transport and balance the comfort of warmth and ventilation to manage the spread of COVID.</p>	
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S (Severity of accident/ exposure) x L (Likelihood of that accident/exposure happening) = R (Result). Res = Risk Rating Score - L, M or H

Assessment authorised by Headteacher			
Print Name: Alice Jones		Signature: <i>Signed hard copy to be kept in school.</i>	
		Date: 1/4/2022	
RISK RATING SCORE	RESIDUAL RISK LEVEL	MANAGERIAL ACTION	RISK RESULT
1 - 5	L - LOW	Monitor, no action normally required	Acceptable = Risk Level & Controls Acceptable
6 - 10	M - MEDIUM	Attempt to improve controls so far as is reasonably practicable	
11 - 25	H - HIGH	Priority action to be taken to apply control measures	Not Acceptable = Risk Level & Controls Not Acceptable – Further Action Required
The Risk Assessment should be reviewed where circumstances change and/or at least annually. Significant changes will require a new risk assessment. For minor changes complete the boxes below. Attach additional Assessment Review Pages as necessary.			
Assessment Review			
Reviewed by:		Review date: Daily/ Weekly	Existing risk assessment valid? (Y/N):
Has the activity changed? (Y/N): Y	How:	New controls:	
Has the activity changed? (Y/N):	How:	New controls:	
Have new equipment or materials been introduced? (Y/N):	What:	New controls:	
Reviewed by:		Review date: Daily/ Weekly	Existing risk assessment valid? (Y/N): Y