

RISK ASSESSMENT FORM



Part A


DEPARTMENT/ SERVICE		Oxenhope C of E Primary School																			
Assessor/ Person(s) assisting with the assessment		Alice Jones		DATE	3.12.25																
TASK / ACTIVITY (Include duration and frequency of task activity)		Tree Climbing																			
Likelihood of Occurrence 1 Very Unlikely 2 Unlikely 3 Possible 4 Probable 5 Very Likely	Severity of Outcome 1 Negligible 2 Slight 3 Moderate 4 Severe 5 Very Severe																				
	LOW (1)	LOW (2)	LOW (3)	LOW (4)	LOW (5)																
	LOW (2)	LOW (4)	LOW (6)	MEDIUM (8)	MEDIUM (10)																
	LOW (3)	LOW (6)	MEDIUM (9)	HIGH (12)	HIGH (15)																
	LOW (4)	MEDIUM (8)	HIGH (12)	HIGH (16)	HIGH (20)																
	LOW (5)	MEDIUM (10)	HIGH (15)	HIGH (20)	HIGH (25)																
Persons / groups at risk <table border="1"> <tr> <td>A</td> <td>Employees</td> <td>E</td> <td>General Public / Pupils</td> </tr> <tr> <td>B</td> <td>New Employees</td> <td>F</td> <td>Visitors</td> </tr> <tr> <td>C</td> <td>Contractors / Sub-Contractors</td> <td>G</td> <td>Volunteers</td> </tr> <tr> <td>D</td> <td>Young person / Work experience</td> <td>H</td> <td>Clients / Service users</td> </tr> </table>						A	Employees	E	General Public / Pupils	B	New Employees	F	Visitors	C	Contractors / Sub-Contractors	G	Volunteers	D	Young person / Work experience	H	Clients / Service users
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Likelihood of occurrence X Severity of outcome = Risk Rating Example: Likelihood (possible 3) X Severity (Moderate 3) = Risk Rating (Medium 9)																					

Part B

What are the hazards and What could happen	Affected persons groups	What are the existing control measures	Risk rating (refer to chart)	Further action required to eliminate or reduce the risk (include who by and Date)	Residual risk rating (refer to chart)
Fall from tree Risk of possible fractures, bruising cuts or scratches	Children	<ul style="list-style-type: none"> Height limit set. 1.5 to 1.8m. Only one person in tree at a time. Immediate area below tree to be cleared of loose material such as branches or rocks. Appropriate footwear and clothing to limit likelihood of slipping or becoming snagged. Before climbing individuals to assess 	Medium	<ul style="list-style-type: none"> During first sessions children to identify trees and discuss suitability for climbing with leader. Children behaving inappropriately will be asked stop climbing. 	low

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		suitability of tree. <ul style="list-style-type: none"> • If children choose to climb a tree they must be confident they can get down unaided. Ropes not to be used in trees. • No climbing during high winds or wet weather. • Supervision from adults 			
Branch breaking Risk of falling resulting in possible fractures, bruising cuts and scratches.	Children	<ul style="list-style-type: none"> • Before climbing individuals to assess suitability of branches to bear weight. • One child in a tree at a time. • No climbing during high winds or wet weather. 	Medium	Leader to discuss how to spot trees or branches to avoid.	Low
Hammocks Fall climbing in or out of hammock.	Children	<ul style="list-style-type: none"> • Identify suitable site. • Adult to supervise positioning hammock. • Ensure ground below hammock is clear. • Model how to climb in and out of hammock safely. 	low		
Activities where participants are lifted and or carried. These may be undertaken as part of team building exercises. Risk of slips and trips resulting in fall and or dropping of person being carried	Children and staff	<ul style="list-style-type: none"> • Lifting procedures modelled then supervised. • Chosen area for task flat and free of obstacles under foot. • Trip hazards removed. • Any equipment used suitable for task. 	Low		

Part C

Name and Sign When the assessment is complete it should be signed to say that is the case and all identified actions have been implemented		Date	
		3.12.25	
Review - Before work starts, it is important to consider the content on this risk assessment to ensure it still valid. For example, are there any significant changes, additions or omissions at the site not identified on the assessment? Are there any additional hazards or risks? Please record any changes required and or action taken, then date and sign			
Reviewer Name & Date		Notes	
Reviewer Name & Date		Notes	